

This document sets out the relationship between the University and the Students' Union, including how the legal requirements arising from the Education Act 1994 are met. It has been informed by Relationship Agreement principles that underpin excellent working relationships between Higher Education Institutions and Students' Unions.

The Code of Practice

- 3.1 Members of the Students' Union are also members of the University and therefore subject to the University's policies, procedures and other governing documents as they relate to students.
- 3.2 Those staff of the Students' Union who are contracted to the University under the Memorandum of Agreement (MoA) referred to in Section 9.1 of this document are also members of the University and therefore subject to the University's policies, procedures and other governing documents as they relate to staff. Where it is agreed between the University and Student

which they were provided and that the Students' Union is maintaining adequate and effective procedures for financial control. This right of access will not be exercised unless the Director of Finance has issued a formal notification addressed to the Trustees of the Students' Union.

- 6.1 Procedures for Students' Union elections, including procedures for complaints, are set out within Students' Union's Bye-laws. The Students' Union will report on the conduct of elections to the relevant University governance body for the election of major office holders.
- 6.2 It will be the responsibility of the Head of the Student Registry, or equivalent, to provide a digital, electoral roll based on the Students' Union membership, as set out above, providing sufficient information to identify the members eligible to vote in all categories of election and withhold information of any persons who have opted out of membership.

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9.1 The University and Students' Union have a MoA that defines

- 11.1 The University and the Students' Union are committed to a two-way process of consultation on issues of importance to the student body as an effective means of representation from students including through committees, working groups, and other decision-making bodies.
- 11.2 At all times University and Students' Union Officers agree to work to resolve any differences in as constructive a way as possible including both formal and informal means. No disputes should be escalated to University Council unless there have been attempts to resolve them through other means.
- 11.3 The University and Students' Union will agree affective representation on University committees and working groups and this will be reflected in the terms of reference for

- 12.1 The Students' Union (its staff and officers) acknowledges its responsibility not to bring the name of the University into disrepute. In dealings with third party organisations it will ensure there is clarity about the extent to which agreements and statements made by, or on behalf of the Students' Union, do or do not entail an agreement with the University.

- 13.1 The University and the Students' Union will operate to the agreed Health and Safety framework.
- 13.2 The University will receive an annual report on Health and Safety from the Students' Union, which accords with good practice (including covering current arrangements, summary of accidents, incidents and responses, and future plans), and periodic audits may be undertaken as deemed appropriate by the University's Head of Health and Safety.
- 13.3 The Students' Union and the University agree that the University may exercise the power of veto over any activity, being done in its name or using its facilities, on legitimate grounds of health and safety.
- 13.4 The Students' Union Chief Executive is responsible for ensuring compliance with both the Union and University's health and safety policies and is empowered to act either in person or through a nominee.
- 13.5 In keeping with its duty of care the University will give advice and guidance to the Students' Union in the development of its procedures through liaison with the University Health and Safety Office.

- 14.1 In the interests of the wider University community there will be mutual co-operation regarding serious incidents.
- 14.2 The University will be made aware of any incidents potentially reportable to the Charity Commission in a timely fashion.
- 14.3 Both parties will work to the agreed protocols in place for working with the University Press Office to ensure that communications are effective.
- 14.4 The University and Students' Union a

- 15.1 The Students' Union and University will have Memoranda of Understanding regarding the facilities the Students' Union occupies on campus (both non-commercial and commercial operations).
- 15.2 Student-led activity makes a substantial contribution to the University community and is reliant upon the use of University spaces.

